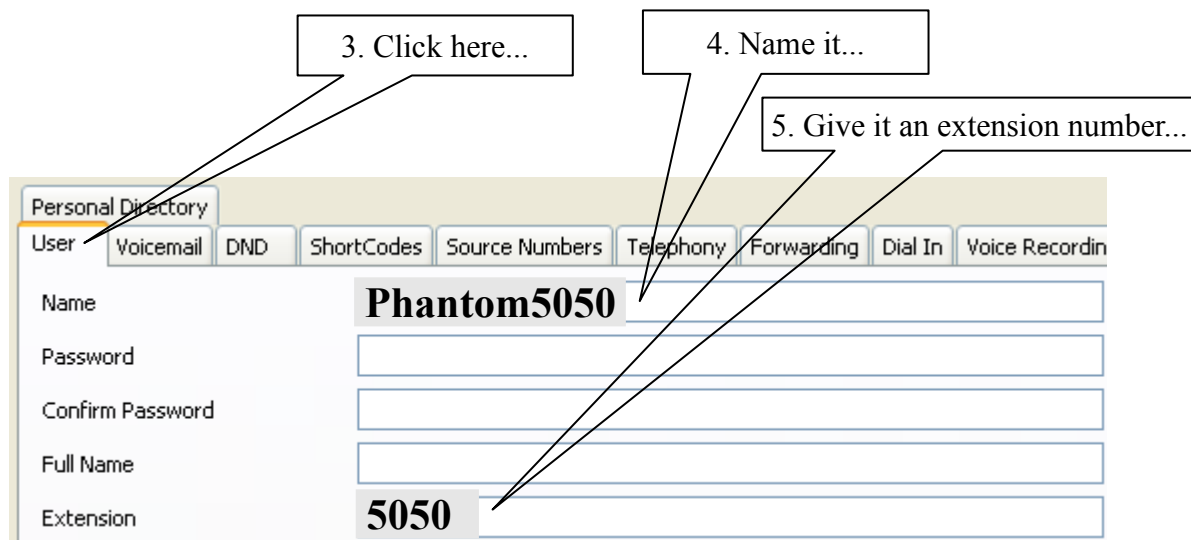
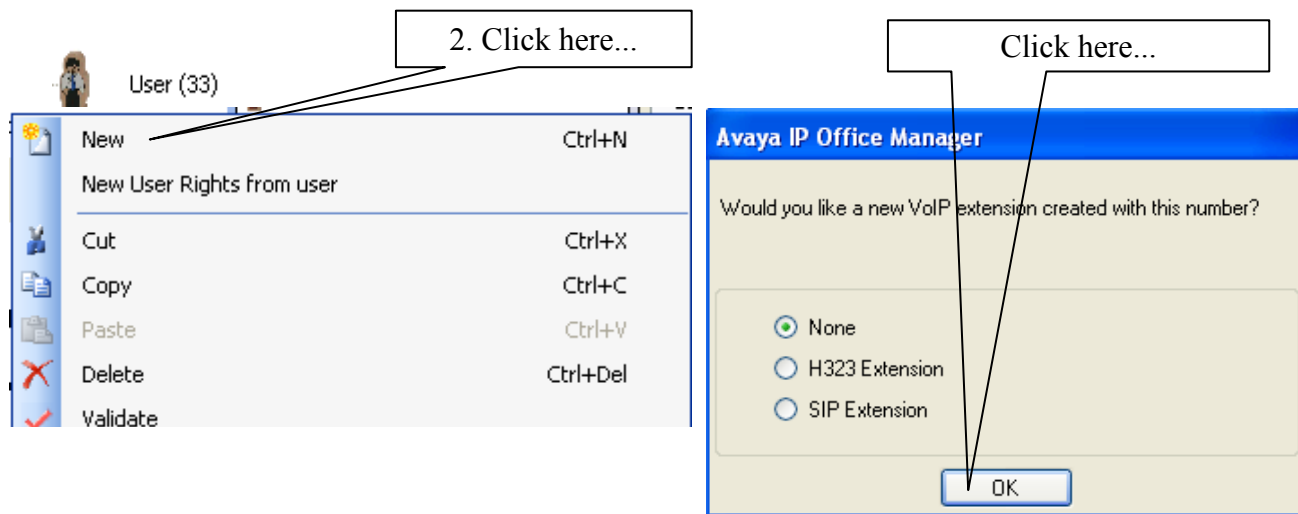


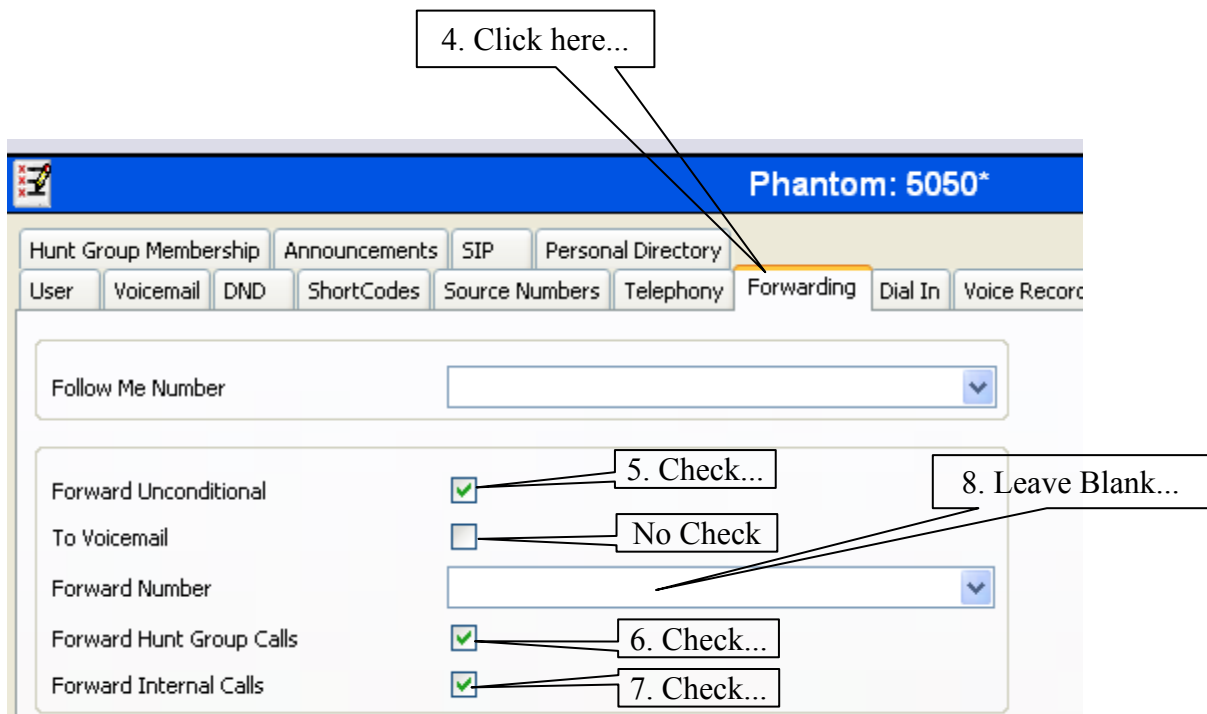
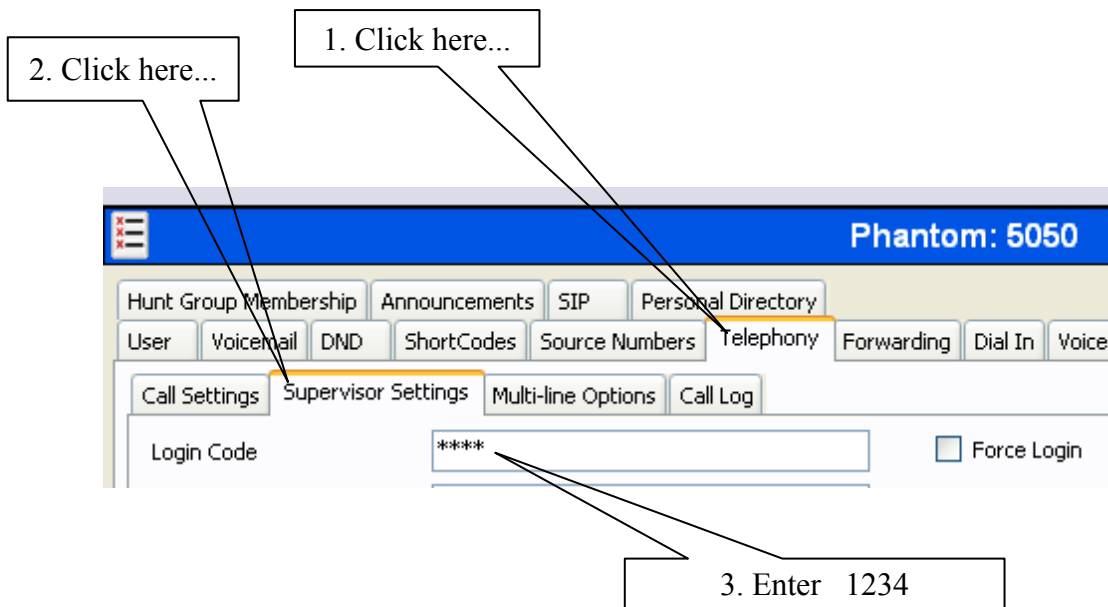
Avaya IPO Essential

Flexible Call Forwarding of an Extension

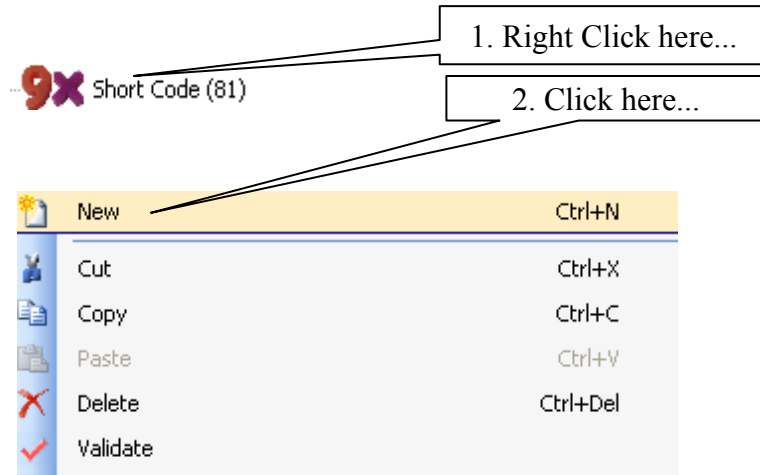
Telquest Tech Support



**Note: You can use different Names and Number if you want to...
Just be sure to use the same number in the other areas below...**



Create a new Short Code to Log into Extn 5050



3. Add these values...

***22: Extn Login**

Short Code

Code	<input type="text" value="*22"/>
Feature	<input type="text" value="Extn Login"/>
Telephone Number	<input type="text" value="5050*1234"/>
Line Group Id	<input type="text" value="0"/>
Locale	<input type="text"/>
Force Account Code	<input type="checkbox"/>

Be sure to OK your changes on each page and then use the Blue Floppy Disc Icon to send your configuration to the IP Office system.

Operation

Now you should be able to go to any telephone and dial *22 (STAR 2 2) and that phone now becomes Phantom5050. (Extn5050)

Now dial *07* plus the access code to get an outside line (usually 9) plus the telephone number you want the calls for Extn5050 to go to, followed by a #. (POUND)

Example: To send calls to 1 212 2351234

Dial *07* 9 1 212 2351234 # (I spaced the characters out for clarity)

Remember the 9 must be added to select an outgoing line.

To clear the forwarding tel. Number dial * 07 * #

To restore the extension that you used to its original extension number, dial *36 (STAR 36)

Once the Forwarding has been set, you can dial the extension (5050 in this example) and you should reach the forwarded destination.

You can also add 5050 to an Action area in an Auto Attendant to have calls sent to the forwarded destination.